



## **Certified Crop Adviser Exam Registration – Prairie Provinces August 3, 2018**

**To become certified in the Certified Crop Adviser (CCA) Program, you are required to pass both the International Exam and the Local Board Exam for the Board in which you desire certification.** In addition to passing both exams, you are also required to have your work experience and educational background reviewed by your local Board before certification can be granted.

To register for the CCA exam(s) in the **Prairie Provinces**, you must complete the online exam registration form at <http://www.prairiecca.ca/exams/index.php>. You will receive a confirmation email once your registration is complete and a subsequent email approximately 2 weeks before the exam. Only on-line registrations will be accepted this year. **The deadline date to register for the CCA exam is June 22, 2018.**

**PLEASE NOTE: You may cancel your exam registration at any time up to the registration deadline of June 22, 2018, and a cancellation fee of \$75.00 will apply. The exam fee is non-refundable after the registration deadline and cannot be applied to future exam writings.**

### **Exam Registration Instructions**

- I. Please complete all fields on the registration form.
- II. Select the exam(s) you plan to take. If retesting the local Board exam, be sure to select the retest option. The International exam fee is \$195.00. The cost of the local Board exam fee is \$150.00 if writing for the 1<sup>st</sup> time or for rewrites. All fees will have GST added.
- III. Select the location where you wish to take the exam (i.e. Saskatoon SK).
- IV. All exams are given on August 3, 2018.
- V. Payment is done on-line at the same time you complete the exam registration form.

Once you have passed both exams, you are required to complete the credential forms found in the CCA credential booklet. We require that you fill out the forms provided within the booklet and return them to us within 6 months of passing both exams, or you will be required to retake both exams at the original cost.

**Future Exam Date: February 1, 2019**

### **Contact Information**

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